K@TE is the University of Tennessee’s Learning Management System. In this job aid, you will learn how to use the new K@TE Learning Details Page.

**Step 1**
- Navigate to https://kate.tennessee.edu/ in your browser.

**Step 2**
- Click “UT Faculty and Staff” and log in as usual with your NetID and password.

**Step 3**
- Login using your NetID and network password.
Step 4
• Follow the necessary two-factor authentication steps.

Step 5
• The K@TE home page will appear.
• Navigate to the top-right portion of the screen.

Step 6
• Hover over “Learning.”
• Click on “Learning Search.”
Step 7

- If you know the name of the training you are looking for, type it in the search bar.
- Hit enter on your keyboard.

Step 8

- The training should appear.
- Click on the training block.
The new learning details page will appear. As before, you can register for a session of training ("request"), but now you can also ask to be notified of any new sessions, if the current schedule does not meet your needs.

Here is an example of the new learning details page for a recorded online class that you can launch at any time.
| Q: What internet browsers are recommended? | A: Latest Mozilla Firefox  
| | Latest Google Chrome  
| | Microsoft Edge for Windows 10  
| | Apple Safari 10 and greater |
| Q: Do I need to disable pop-up blockers? | A: Yes, pop-up blockers must be disabled to view online K@TE courses. |
| Q: What should I do if my course won’t launch in K@TE? | A: Try accessing K@TE from a different Internet browser and/or clearing your browser cache/history on the browser you are using. |
| Q: What other technical requirements are there? | A: Cookies and JavaScript are required to be enabled in K@TE.  
| | Adobe Acrobat Reader is required to view training completion certificates launched from K@TE. |