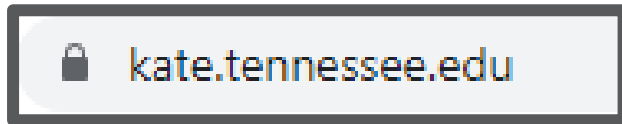


K@TE is the University of Tennessee’s Learning Management System. In this job aid, you will learn how to register for eLearning courses in K@TE.

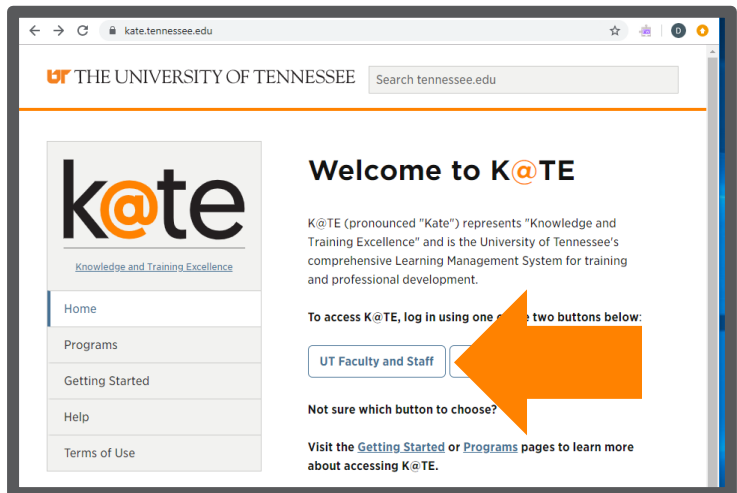
## Step 1

- Navigate to <https://kate.tennessee.edu/> in your browser.



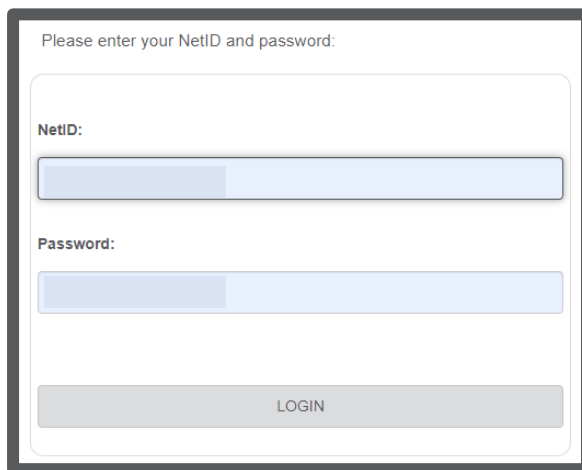
## Step 2

- Click “UT Faculty and Staff”.



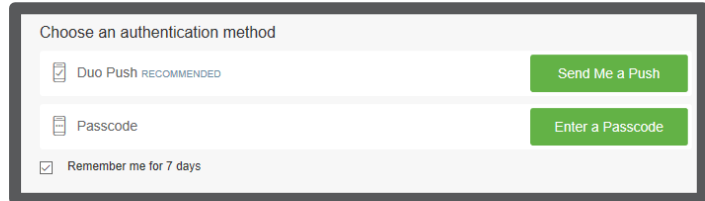
## Step 3

- Login using your NetID and network password.



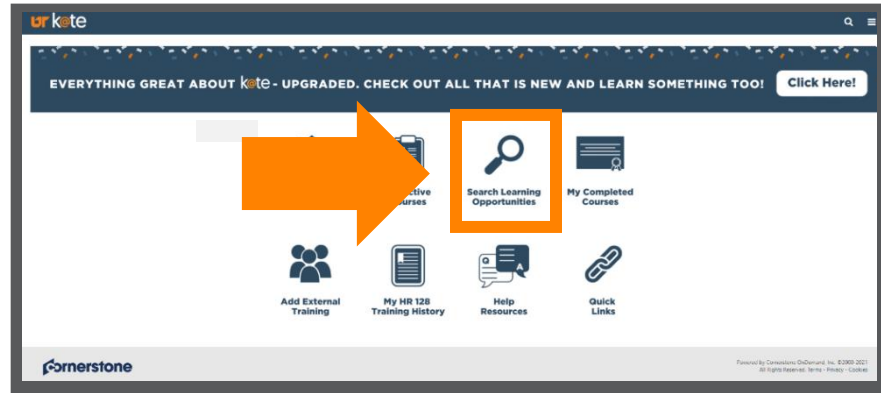
## Step 4

- Follow the necessary two-factor authentication steps.



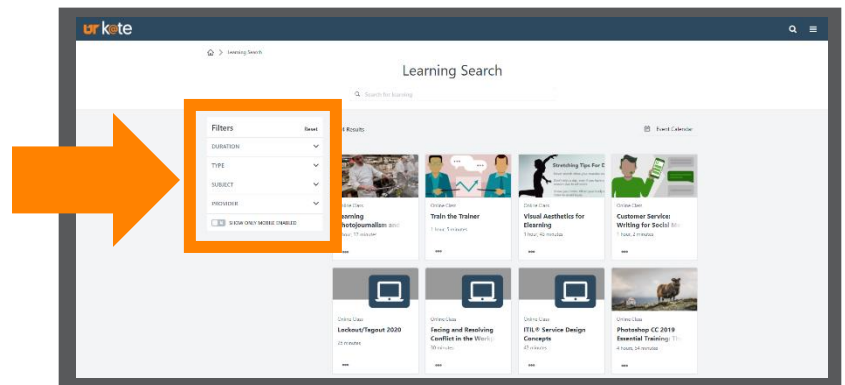
## Step 5

- The K@TE home page will appear.
- Select “Search Learning Opportunities”



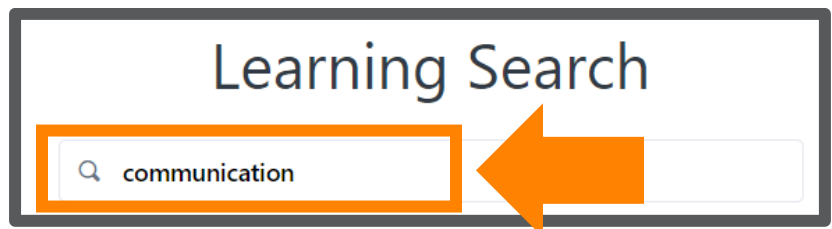
## Step 7

- Choose filters to find different types of training courses.



## Step 8

- If you know the name of the training you’re looking for, type it in the search bar.
- Hit enter on your keyboard.



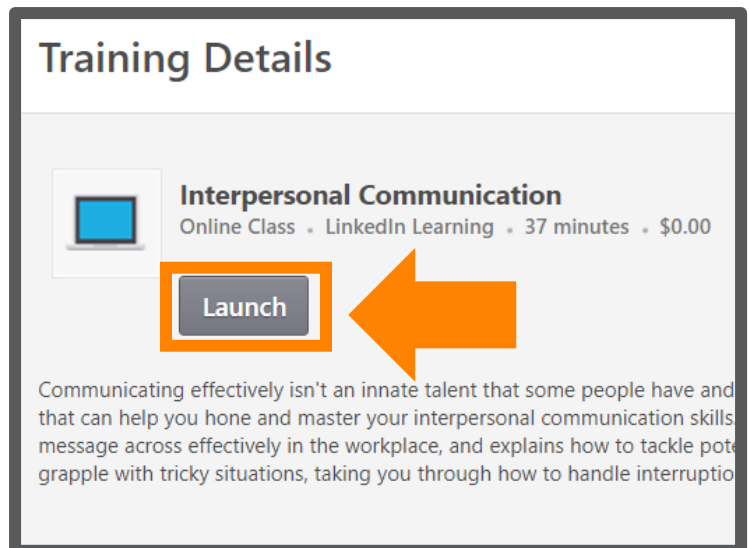
### Step 9

- The training should appear.
- Click on the training block.



### Step 10

- Click “Launch”.
- The eLearning course will launch in a new window. You must have pop-ups enabled.



# FAQ

Q: What internet browsers are recommended?

A: Latest Mozilla Firefox  
Latest Google Chrome  
Microsoft Edge for Windows 10  
Apple Safari 10 and greater

Q: Do I need to disable pop-up blockers?

A: Yes, pop-up blockers must be disabled to view online K@TE courses.

Q: What should I do if my course won't launch in K@TE?

A: Try accessing K@TE from a different Internet browser and/or clearing your browser cache/history on the browser you are using.

Q: What other technical requirements are there?

A: Cookies and JavaScript are required to be enabled in K@TE.  
Adobe Acrobat Reader is required to view training completion certificates launched from K@TE.