



MONTHLY PARKING CONTRACT APPLICATION

Please indicate parking location below: *Note: Langley is only available if your car is too large to park in Summer Place Garage.

Summer Place ___ Langley ___ Dwight Kessel ___ n/a ___ Locust St ___ n/a ___ State St ___ n/a ___ Main Ave ___ n/a ___ Market Square ___ n/a ___

My account will be paid by: (Individual) ___ n/a ___ (Firm) UT System (Note: Employees will have the parking amount deducted via payroll to reimburse UT for parking-UT System will pay PBA directly.)

In order to better serve you, we will need to maintain accurate records regarding your account in our computerized files. **We require that all changes to your account be in writing including terminations, or other changes.** Please keep us informed of changes in vehicle ownership, license tag changes or address changes. **Our office number is (865) 215-2434.**

I authorize the University of Tennessee to deduct the current parking rate for my salary band.

Contract parking is on a month-to month basis and may only be terminated on the first day of a calendar month, unless otherwise mutually agreed to by operator and customer, and in no event shall customer be entitled to a refund of pre-paid rental where such termination is initiated by customer and is effective to a date prior to the first day of any month. **Public Building Authority (as operator) shall not be responsible for loss by fire, theft, damage or other negligence. Articles left in car are at CUSTOMER'S SOLE RISK.**

Ingress and egress will be controlled by proximity card which will be issued by the operator. Customer agrees to pay operator a lost card fee (\$10) in the event that the original proximity card is lost for any reason. Cards must be kept out of direct sunlight to prevent damage to cards. Broken cards will be replaced at no charge, provided the broken card is exchanged when the new card is picked up. Contract parking provides for in and out privileges at any time during business hours.

No allowance will be made for time not used, nor may customer authorize another to park in customer's absence. Any customer or vehicle using lost, modified, or unauthorized proximity cards may have their parking privileges revoked.

Contract customers are entitled to one parking space only. Vehicles parked over the parking lines will be issued a warning citation; and after 2 citations, may be towed at owner's expense. Changes in vehicles, license tag numbers, address, telephone numbers, employer changes, etc. must be reported to our office in writing.

This agreement is made between customer and Public Building Authority (as operator) its legal representatives, heirs, and assigns, and customer agrees that no third Party shall be liable for the performance of any of the terms of this agreement except as shall be provided by law. Failure to follow instructions from parking management may result in loss of parking privileges.

This constitutes the entire agreement between the parties and shall be incapable of modification unless in writing and subscribed by parties herein.

APPLICANT INFORMATION-Please print so that we can read your information. A delay will occur if we cannot read your information.

Start Date: _____ Email: _____

Customer Name: _____ Day Phone: _____

Billing Address: 505 Summer Place – 9th Floor
Attn: UT System Payroll City: Knoxville State: TN Zip: 37920

Employer Name: UT System Work Phone: _____

Employer Address: 400 W. Summit Hill Drive City: Knoxville State: TN Zip: 37920

Vehicle #1 Make: _____ Model: _____ Year: _____ License Plate # _____ State: _____
Vehicle #2 Make: _____ Model: _____ Year: _____ License Plate # _____ State: _____

I understand and agree to all terms and conditions stated herein.

Signature: _____ Date Signed: _____

(Office Use Only: Account # _____ Access Card # _____)