



## Helpful Hints

- If you are using IE9 as your web browser, you will need to put your browser in “Compatibility Mode”.
- You may need to add <https://ut.taleo.net> as a trusted site.
- Any field with a **red asterisk (\*)** is a required field.
- Only “Regular” and “Term” faculty and staff are considered internal applicants. Friends and Student employees are considered external applicants.